



CREATIVE TRANSFER
OF COMPETENCIES IN 3D
FOOTWEAR CAD TO VET
PROFESSIONALS

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MOODLE GUIDE

Quick Guide for Students and Teachers

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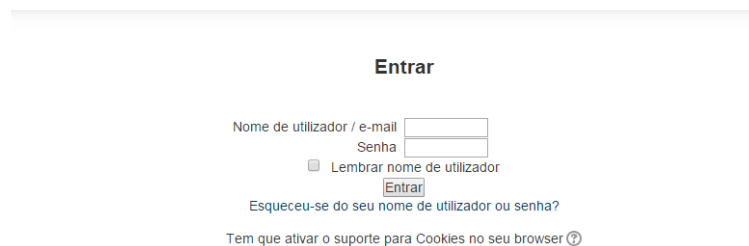
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1. Moodle Guide

This chapter is intended to quickly explain the main functionalities of the support e-training platform¹, Moodle.

1.1. Frontpage and Login

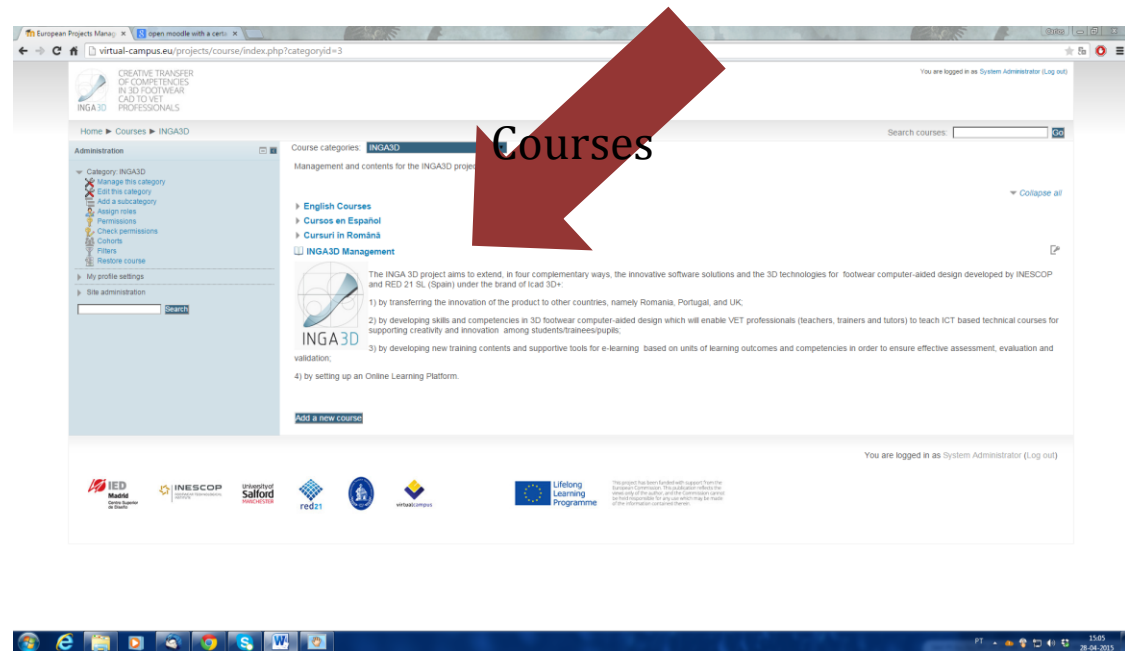
This is the view that you get when accessing the INGA3D e-training platform at <http://virtual-campus.eu/projects/course/index.php?categoryid=3>. The first thing to do is to enter your username and password:

A screenshot of the Moodle login page. It features a light gray header bar with the word "Entrar" (Login) in the center. Below the header, there are two input fields: "Nome de utilizador / e-mail" and "Senha". A checkbox labeled "Lembrar nome de utilizador" is positioned below the "Senha" field. A blue "Entrar" button is located below the checkbox. Below the button, there is a link that says "Esqueceu-se do seu nome de utilizador ou senha?". At the bottom of the form, there is a small text line: "Tem que ativar o suporte para Cookies no seu browser" followed by a small circular icon.

¹ A complete Moodle guide can be found here: http://docs.moodle.org/21/en/Moodle_manuals

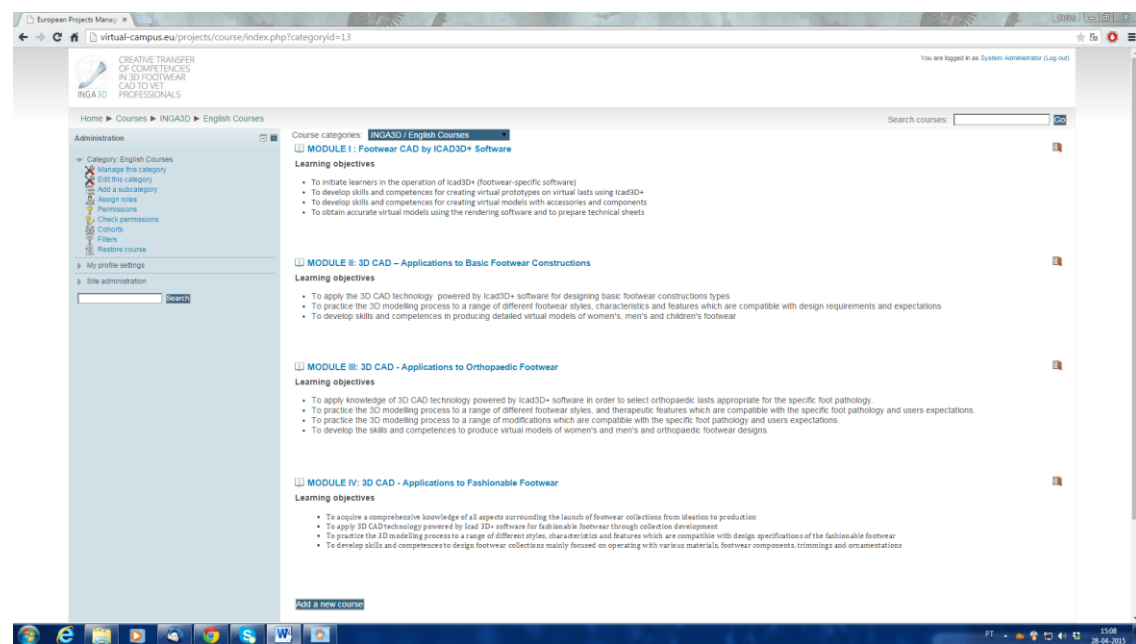
Eroare! Utilizați fila Pornire pentru a aplica Heading 1 la textul care doriți să apară aici.

After introducing that information you will be taken to the course directory:



The list of available courses will depend on the courses that you been enrolled in.

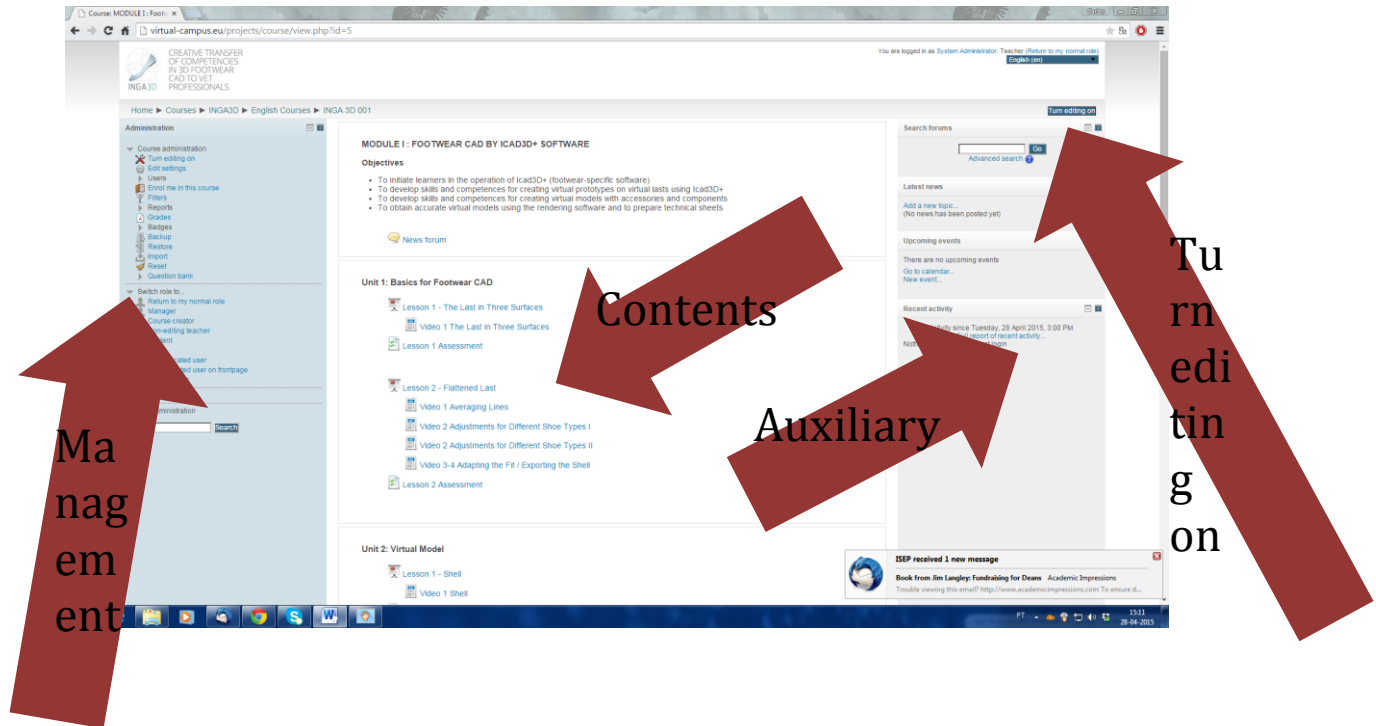
If you select English Course you'll be taken to the list of English courses.



1.2. Course Page

This is the main page of your course. It is divided in three columns: the left one is used to manage the course, the middle one for contents and activities and the right one is used for auxiliary information (search, news, events, navigation).

Teachers have the possibility of editing most of the information in the page. For that purpose they have to turn the editing on by pressing the “Turn editing on” button placed on top of the right column.

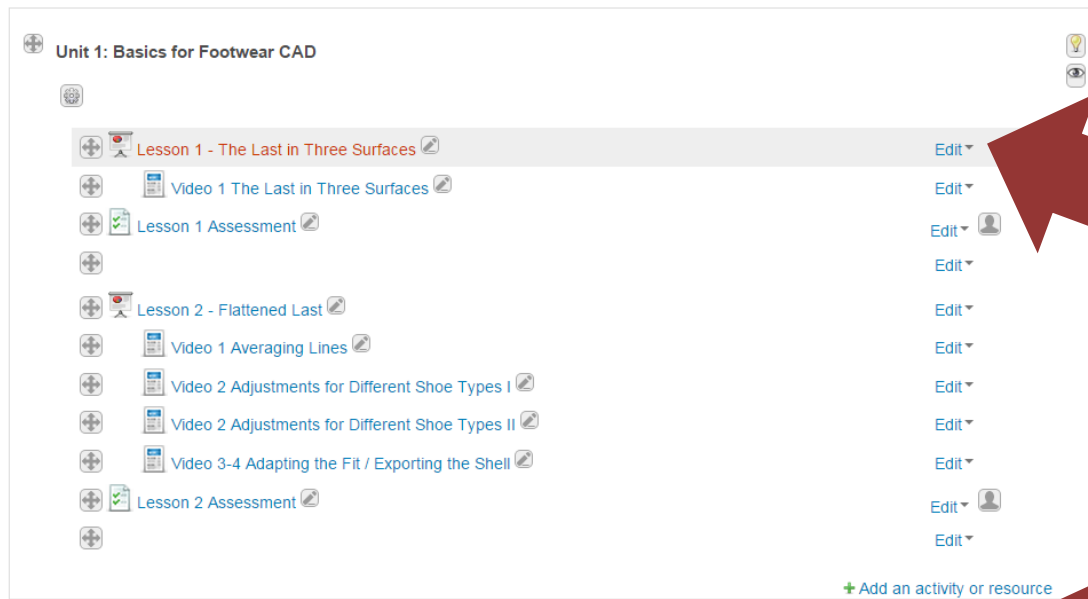


The screenshot shows a web browser displaying a course page on virtual-campus.eu. The page is titled 'MODULE 1: FOOTWEAR CAD BY ICAD3D+ SOFTWARE'. It features a sidebar on the left with navigation links like 'Home', 'Courses', and 'English Courses'. The main content area lists 'Unit 1: Basics for Footwear CAD' and 'Unit 2: Virtual Model'. On the right side, there is a 'Turn editing on' button at the top of a column. Three large red arrows point to specific areas: one to the 'Turn editing on' button, one to the 'Contents' section (Unit 1), and one to the 'Auxiliary' section (Unit 2). A fourth red arrow points to the 'Management' section in the sidebar.

1.3. Editing Resources and Activities

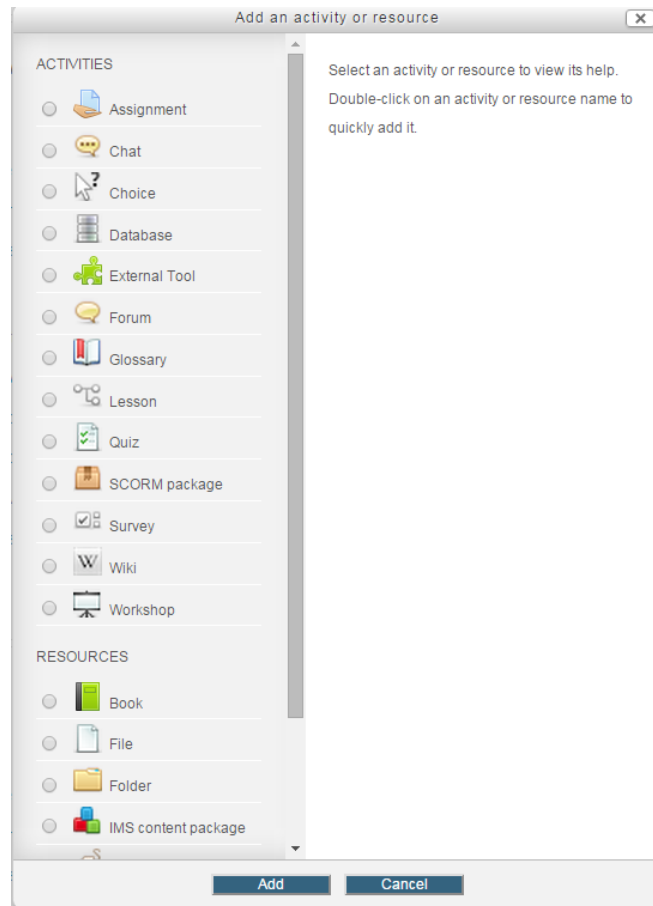
After the editing button is turned on you can edit the existing resources and activities or add new ones. **Note that if you delete any activity or resource you cannot undo the deletion.**

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The **Edit** menu allow you to: edit the title of the resource/activity, change left or right the indentation of the title, hide or duplicate the resource/activity, update the contents of the resource/activity, duplicate the resource/ activity, delete (the X) the resource/activity it.

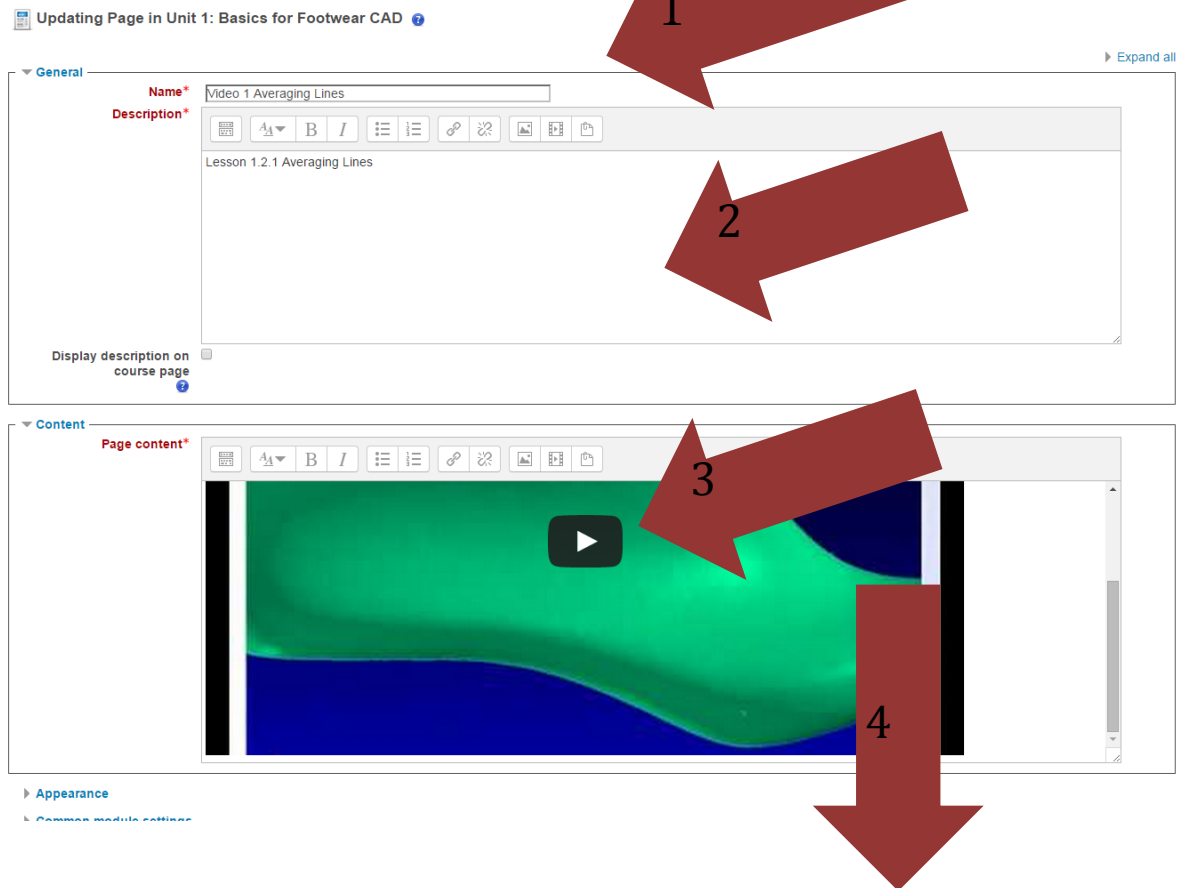
Selecting the option “Add an Activity of Resource” gives you several options to insert new tools for the course.



1.4. Updating Resources

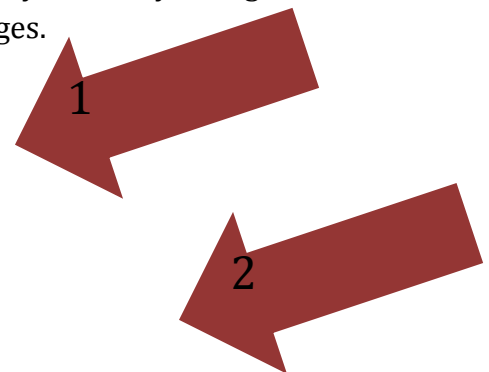
Resources are mainly links to the course contents. You can update the title (1), the description (2) and the content (3). Normally you should not need to change any of these parameters. If you do so you should scroll down and save your changes (4).

Eroare! Utilizați fila Pornire pentru a aplica Heading 1 la textul care doriți să apară aici.



1.5. Updating Assessments

Assessments are quizzes that trainees have to submit. Here you can change the title (1), the description of the assignment (2), the delivery date (3) and many other options (including the questions themselves) . If you do any changes, remember to should scroll down and save your changes.



General Expand all

Name* Lesson 2 Assessment

Description

Display description on course page

Timing

Grade

Layout

Question behaviour

Review options

Appearance

Extra restrictions on attempts

Overall feedback

Common module settings

Save and return to course Save and display Cancel

There are required fields in this form marked *.

1.6. Other Options

As a teacher you can manage several other course options. The settings menu allows you to do that. The two more interesting options are the “Edit settings”, which allows you to configure some course parameters and “Users” which allows you to see who are your course companions.

INGA3D CREATIVE TRANSFER OF COMPETENCIES IN 3D FOOTWEAR CAD TO VET PROFESSIONALS

Home Courses INGA3D English Courses INGA 3D 001 Edit settings

Administration

Course administration

Turn editing off

Edit settings

Users

Filters

Reports

Grades

Badges

Backup

Restore

Import

Publish

Reset

Question bank

Switch role to...

My profile settings

Site administration

Add a new user

Add

Edit course settings

General

Course full name* MODULE 1 : Footwear CAD by ICAD3D+ Software

Course short name* INGA 3D 001

Course category INGA3D / English Courses

Visible Show

Course start date 21 September 2014

Course ID number INGA3D 001

Description

Course summary

Learning objectives

- To initiate learners in the operation of Icad3D+ (footwear-specific software)
- To develop skills and competences for creating virtual prototypes on virtual lasts using Icad3D+
- To develop skills and competences for creating virtual models with accessories and components
- To obtain accurate virtual models using the rendering software and to prepare technical sheets

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MODULE 1: Footwear CAI

virtual-campus.eu/projects/enrol/users.php?id=5

CREATIVE TRANSFER OF COMPETENCES
IN 3D FOOTWEAR
CAD TO VET
PROFESSIONALS

You are logged in as System Administrator (Log out)

Home ► Courses ► INGA3D ► English Courses ► INGA 3D 001 ► Users ► Enrolled users

Administration

- Turn editing off
- Enrol settings
- Users
 - Enrolled users
 - Enrollment methods
 - Groups
 - Permissions
 - Other users
- Tools
 - Reports
 - Grades
 - Badges
 - Backup
 - Restore
 - Report
 - Publish
 - Reset
- Question bank
- Switch role to...
- My profile settings
- Site administration

Add a block

Add

Enrolled users

Search: [First name / Surname / Email address]

Enrolment methods: All | Role: All | Status: All | Filter: [Filter] | Reset

Enrol users

First name / Surname / Email address	Last access	Role	Groups	Enrolment methods
Espananza Almodovar Falcó espananza@nescop.es	1 day 5 hours	Student		Manual enrolments from Monday, 10 November 2014, 7:00 AM
Antonio Andrade antonio_andrade@virtual-campus.eu	3 hours 15 mins	Manager		Self enrolment (Student) from Thursday, 2 January 2014, 9:59 AM
Claudia Azevedo claudia_azevedo@virtual-campus.eu	1 day 5 hours	Teacher		Manual enrolments from Monday, 13 January 2014, 12:00 AM
Sarghe Bogdan bogdan.sarghe@gmail.com	39 days 3 hours	Student		Self enrolment (Student) from Thursday, 20 February 2014, 12:17 PM
Mihai Caramihai noti@noti.eu	80 days 23 hours	Student		Manual enrolments from Thursday, 16 January 2014, 12:00 AM
Eduardo Cardoso eCardoso.mail@gmail.com	16 days 3 hours			Manual enrolments from Thursday, 21 August 2014, 12:00 AM
Carlos Carvalho carlosvazcarvalho@gmail.com	25 days 3 hours			Manual enrolments from Friday, 20 December 2013, 12:00 AM
Maria Teresa Coraduzza m.coraduzza@madridiit.es	1 year 101 days			Manual enrolments from Wednesday, 15 January 2014, 12:00 AM
Mariana Costea mariana.pastina@yahoo.com	4 days 23 hours	Student		Self enrolment (Student) from Friday, 27 December 2013, 3:18 PM
Manuel Gómez mgomez@ed21.es	4 hours 33 mins	Student		Manual enrolments from Tuesday, 20 January 2015, 12:00 AM
Debbie Hughes d.hughes1@saiford.ac.uk	14 days 1 hour			Self enrolment (Student) from Thursday, 16 January 2014, 10:26 AM

15:22
28-04-2015